MINNESOTA COMMUNITY FOUNDATION

William C. and Corinne J. Dietrich Scholarship Program

THE PROGRAM

The Minnesota Community Foundation sponsors a scholarship program to assist Minnesota high school seniors who plan to continue their education in college. Scholarships are offered each year for full-time study at an accredited college or university of the student's choice.

This scholarship program is administered by Scholarship Management Services®, a division of Scholarship America®. Scholarship Management Services is the nation's largest designer and manager of scholarship and tuition reimbursement programs for corporations, foundations, associations and individuals. Awards are granted without regard to race, color, creed, religion, sexual orientation, gender, disability or national origin.

ELIGIBILITY

Applicants to the William C. and Corinne J. Dietrich Scholarship Program must be:

- Current high school seniors attending a public high school in Minnesota.
- Planning to enroll in full-time undergraduate study at an accredited college or university for the entire upcoming academic year.
- Planning to obtain a bachelor's degree.

AWARDS

Merit Awards:

One $6,250 William C. Dietrich Merit Award will be granted to the top-ranked student in the graduating class of Le Sueur-Henderson High School in Le Sueur, MN.

One $6,250 Connie Borchert Dietrich Merit Award will be granted to the top-ranked student in the graduating class of Maple River High School in Mapleton, MN.

Merit awards may be renewed for up to three additional years or until a bachelor's degree is earned, whichever occurs first. Renewal is contingent upon maintaining a minimum 3.00 cumulative grade point average on a 4.00 scale (or the equivalent).

Merit award recipients whose awards exceed their undergraduate educational expenses may apply award payments to graduate school costs up to two additional years provided they continue to meet renewal requirements.

Competitive Awards:

One $6,250 William C. Dietrich Award will be granted to a student in the graduating class of Le Sueur-Henderson High School in Le Sueur, MN.

One $6,250 Connie Borchert Dietrich Award will be granted to a student in the graduating class of Maple River High School in Mapleton, MN.

Up to eight (8) $5,000 William C. and Corinne J. Dietrich Awards will be granted to applicants from any public high school in Minnesota if funds are available. These awards are renewable for up to three additional years or until a bachelor's degree is earned. Renewal is contingent upon maintaining a minimum 3.00 cumulative grade point average on a 4.00 scale (or the equivalent).

Competitive awards are for undergraduate study only.

APPLICATION

Interested students must complete the application and mail it along with a current, complete transcript of grades to Scholarship Management Services postmarked no later than **March 15.** Grade reports are not acceptable. Applicants will receive acknowledgment of receipt of their application. If an acknowledgment card is not received within three weeks, applicants may call Scholarship Management Services to verify that the application has been received.

Applicants are responsible for gathering and submitting all necessary information. Instructions for completing the Financial Data section of the application are included. Applications are evaluated on the information supplied; therefore, answer all questions as completely as possible. Incomplete applications will not be evaluated. All information received is considered confidential and is reviewed only by Scholarship Management Services.

SELECTION OF RECIPIENTS

Merit Award recipients will be named by their high school principal or other school official.

Competitive award recipients are selected on the basis of academic record, demonstrated leadership and participation in school and community activities, honors, work experience, statement of goals and aspirations, unusual personal or family circumstances, and an outside appraisal. Financial need as calculated by Scholarship Management Services must be demonstrated for the student to receive a competitive award.

Selection of competitive award recipients is made by Scholarship Management Services. In no instance does any officer or employee of the Minnesota Community Foundation play a part in the selection. All applicants agree to accept the decision as final.

Applicants will be notified in late May. Not all applicants to the program will be selected as recipients.

PAYMENT OF SCHOLARSHIPS

Scholarship Management Services processes William C. and Corinne J. Dietrich scholarship payments on behalf of the Minnesota Community Foundation. Payments are made in equal installments on August 15 and December 30. Checks are mailed to each recipient's home address and are made payable to the school for the student.

OBLIGATIONS

Recipients have no obligation to the Minnesota Community Foundation. They are, however, required to notify Scholarship Management Services of any changes in address, school enrollment, or other relevant information and to send a complete transcript when requested.

REVISIONS

The Minnesota Community Foundation reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time including termination of the program.

ADDITIONAL INFORMATION

Questions regarding the scholarship program should be addressed to:

William C. and Corinne J. Dietrich Scholarship Program
Scholarship Management Services
One Scholarship Way
Saint Peter, MN 56082

Telephone: (507) 931-1682

Administered by
Scholarship Management Services®
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INSTRUCTIONS FOR COMPLETING THE FINANCIAL DATA SECTION OF THE APPLICATION

The Financial Data section of the application should be completed by the applicants' parents or guardian. Information should be from a completed tax return or based on estimated information to be filed with the IRS.

1. **State of residence** is the state where the parents reside and pay state income tax.

2. **Adjusted gross income** can be found on IRS FORM 1040 and is gross income reduced by specific adjustments allowed by law.

3. **Total federal tax paid** includes the total amount of **federal** income tax to be paid as reported on IRS FORM 1040. This is **not** the amount withheld from employee's paychecks. (The amount withheld should be adjusted by any refund or additional taxes due.) Do **not** report state income tax.

4. **Total income** of parent(s) should be reported individually. Provide information for both natural parents, when possible. **If the student resides with only one parent,** financial information **must** be received from the parent who claims the child as a dependent for tax purposes. If a parent has remarried, the spouse's information is required if the spouse is a legal guardian of the student, or claims the student as a dependent, or the student is included in the spouse's benefit plan. **If necessary, two Financial Data sections may be submitted by the student.** A copy of the Financial Data section may be made in order for one to be completed by each parent.

5. **Untaxed income and benefits** include any other income or benefits not included in the adjusted gross income figure. Do not include untaxed contributions to retirement plans.

6. **Medical and dental expenses** include only those expenses not paid by insurance. Do not include premium payments.

7. **Total cash, checking, savings, cash value of stocks, etc.**, include liquid assets that can be used for educational expenses. **Do not include** IRA, 401k, or other retirement plan funds.

8. **Total number of family members living in the household** and primarily supported by the reported income may include:
    - the applicant
    - the applicant's parents
    - other children living in the household
    - dependent college students living away from home
    - other people who live in the household and receive more than half of their support from the reported income

9. **Marital status** is the current status of the person from whom the financial information is submitted.

10. **Of the total number of family members on line 8, number of students attending college** includes family members attending a two- or four-year college, university, or vocational-technical school at least half-time. Include the applicant in this number. Do not include parents.

NOTE: Any exceptions to providing financial information as instructed above must be submitted to Scholarship Management Services in writing.